



Chief Executive Officer Report 2023-2024

TO: Our Lady of the Lake University Board of Trustees

FROM: Dr. Abel Chavez, President

DATE: October 29, 2024

RE: Chief Executive Officer Reporting Requirements under Tex. Educ. Code § 51.253(c)

Under the Texas Education Code (TEC), Section 51.253(c), the institution's Chief Executive Officer is required to submit a report at least once during each fall or spring semester to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252, concerning "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255.

For the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), the attached summary data report¹ includes all of the required reporting information to the **Our Lady of the Lake University Board of Trustees** for the time period of **August 15, 2023, through August 15, 2024**. The summary data report is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories.

The summary data report is also posted on the institution's website as per the public reporting requirements under TEC, Section 51.253(c) at <https://www.ollusa.edu/consumer-information/policies/title-ix/title-ix-compliance-reports.html>.

Note: Any additional reports received by the Title IX Coordinator that do not meet the required reporting criteria in the Texas Education Code have been omitted for the compliance purposes of this specific report.²

¹ When identifiable, duplicate reports were consolidated and counted as one report in the summary data, and confidential employee reporting is noted as a sub-set to the total number of reports received.

² For example, reports made by students and all other non-employees (including incidents under 3.5(d)(3)) are excluded from Appendices A and B. Additionally, if a Title IX Coordinator determines that the type of incident described in a report, as alleged, does not constitute "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, the report is excluded from Appendices A and B. It is the responsibility of the Title IX Coordinator to assess each report received and determine whether it is properly included in this report, and if so, to correctly identify the type of incident

**CEO Summary Data Report
August 15, 2023 through August 15, 2024**

Texas Education Code, Section 51.252	
Number of reports received under Section 51.252³	14
Number of confidential reports ⁴ under Section 51.252	1
Number of initial assessments⁵ conducted for reports under Section 51.252	14
Number of investigations ⁶ conducted under Section 51.252	1
Disposition⁷ of any disciplinary processes for reports under Section 51.252:	
a. Concluded, No Finding of Policy Violation⁸	0
b. Concluded, with Employee Disciplinary Sanction	0
c. Concluded, with Student Disciplinary Sanction	0
d. SUBTOTAL	0
Number of reports under Section 51.252 for which the institution determined not to initiate a disciplinary process ⁹	15
Texas Education Code, Section 51.255	
Number of reports received that include allegations of an employee's failure to report or who submits a false report to the institution under Section 51.255(a)	0
Any disciplinary action taken, regarding failure to report or false reports to the institution under Section 51.255(c):	
a. Employee termination	0
b. Institutional intent to termination, in lieu of employee resignation	0

³ For example, reports made by students and all other non-employees (including incidents under 3.5(d)(3)) are excluded from Appendices A and B. Additionally, if a Title IX Coordinator determines that the type of incident described in a report, as alleged, does not constitute "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, the report is excluded from Appendices A and B. It is the responsibility of the Title IX Coordinator to assess each report received and determine whether it is properly included in this report, and if so, to correctly identify the type of incident.

⁴ "Number of confidential reports" is a sub-set of the total number of reports that were received under Section 51.252, by a confidential employee or office (e.g., Counseling and Health Services, Confidential Advisors or Clergy).

⁵ "Number of initial assessments" refers to instances when the Title IX Coordinator conducts an initial assessment of the incident, usually in coordination with the Title IX Deputy Coordinator assigned to handle the complaint. Initial assessments, as described in the OLLU Title IX Sexual Misconduct Policy and Grievance Procedures, may include meeting with the reporter/complainant, issuing supportive measures, initiating a violence risk assessment and/or emergency removal, and determining the appropriate resolution process, including referral to Human Resources or Student Conduct for behavior related to sexual harassment or other sexual misconduct that is outside the scope of Title IX. Initial assessments are completed prior to the Informal Resolution and Formal Grievance Processes.

⁶ "Number of investigations" is a sub-set of the total number of initial assessments that were received under Section 51.252. Title IX formal investigations are initiated when the Title IX Coordinator or Deputy Coordinator issues a written notice of the investigation and allegations to the respondent upon commencement of the Title IX Sexual Misconduct Formal Grievance Procedure, or alte